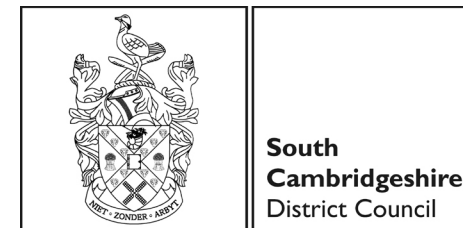


## Appendix C

### NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 14 October 2014



Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers

Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact*

*Maggie Jennings on 01954 713029 or by e-mailing [Maggie.Jennings@scambs.gov.uk](mailto:Maggie.Jennings@scambs.gov.uk)*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Information which reveals that the authority proposes:

to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

to make an Order or Direction under any enactment

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

#### Cabinet

Councillor Ray Manning

Councillor Simon Edwards

Councillor Mark Howell

Councillor Mick Martin

Councillor Robert Turner

Councillor David Whiteman-Downes

Councillor Tim Wotherspoon

Councillor Nick Wright

Leader of the Council

Deputy Leader and Finance and Staffing

Housing

Environmental Services

Planning

Corporate and Customer Services

Strategic Planning and Transportation

Economic Development

Key and non-key decisions expected to be made from 14 October 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Joint Procurement of a Cambridgeshire Handy Person Scheme</p> <p>Key</p>	Environmental Services Portfolio Holder	14 October 2014		<p>Environmental Services Portfolio Holder</p> <p>Iain Green, Environmental Health Officer (Public Health Specialist)</p>	Report (publication expected in 6 October 2014)
<p>Cross-border Waste Collection: Service Level Agreement with Cambridge City Council</p> <p>Key</p>	Environmental Services Portfolio Holder's Meeting	14 October 2014		<p>Environmental Services Portfolio Holder</p> <p>Paul Quigley, Head of Environment Commissioning</p>	Report (publication expected in 6 October 2014)
<p>LONGSTANTON, Fairview: Re-development of Site</p> <p>Key</p>	Housing Portfolio Holder	15 October 2014		<p>Housing Portfolio Holder</p> <p>Uzma Ali, Housing Development Officer</p>	Report (publication expected 8 October 2014)
<p>Shared Service: ICT and Legal</p> <p>Key</p>	Cabinet	16 October 2014		<p>Leader of Council</p> <p>Alex Colyer, Executive Director, Corporate</p>	Report (publication expected 8 October 2014)

				Services	
Cambridge City & South Cambs Joint Waste Working  Non-Key	Cabinet	16 October 2014		Environmental Services Portfolio Holder  Mike Hill, Health and Environmental Services Director	Report (publication expected 8 October 2014)
City Deal: Governance Arrangements  Key	Cabinet  Council	16 October 2014  27 November 2014		Leader of Council  Alex Colyer, Executive Director, Corporate Services	Report with recommendation to Council (publication expected 8 October 2014)
City Deal: Scheme Prioritisation  Non-Key	Cabinet	16 October 2014		Leader of Council  Alex Colyer, Executive Director, Corporate Services	Report for Information Only (publication expected 8 October 2014)
Discretionary Rate Relief Policy  Key	Finance and Staffing Portfolio Holder	21 October 2014		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report and Policy (publication expected 13 October 2014)
Treasury Management	Finance and Staffing	21 October 2014		Finance and Staffing	Report (publication

Annual Report Non-Key	Portfolio Holder			Portfolio Holder Sally Smart, Principal Accountant Financial & Systems	expected 13 October 2014)
Treasury Management Quarterly Investment Review 2014/15 Non-Key	Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder	21 October 2014  21 April 2015		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 13 October 2014)  Report (publication expected 13 April 2015)
Write-Offs 2014/15 Key	Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder	21 October 2014  20 January 2015  22 April 2015		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 13 October 2014)  Report (publication expected 12 January 2015)  Report (publication expected 14 April 2015)
Revenues and Benefits	Finance and Staffing	21 October 2014		Finance and Staffing	Q1 Report (publication

Performance Report Non-Key	Portfolio Holder  Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder	20 January 2015  21 April 2015		Portfolio Holder  Katie Brown, Revenues Manager	expected 13 October 2014)  Q2 Report (publication expected 12 January 2015)  Q3 Report (publication expected 14 April 2015)
Rural Settlements List 2015/16 Non-Key	Finance and Staffing Portfolio Holder	21 October 2014		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report and appendix (publication expected 13 October 2014)
Shared Service: Building Control Key	Cabinet	13 November 2014		Planning Portfolio Holder  Jo Mills, Planning and New Communities Director	Report (publication expected 5 November 2014)
Review of Medium Term Financial Strategy (MTFS) 2014-15 Non-Key	Cabinet	13 November 2014		Finance and Staffing Portfolio Holder  John Garnham, Head of Finance, Policy & Performance	Report and appendices (publication expected 5 November 2014)

Corporate Plan Priorities 2015-2020  Key	Cabinet	13 November 2014		Corporate and Customer Services Portfolio Holder  Richard May, Policy and Performance Manager	Report (publication expected 5 November 2014)
Position Statement: Finance, Performance and Risk 2014/15  Non-Key	Cabinet  Cabinet	13 November 2014  12 February 2015		Corporate and Customer Services Portfolio Holder  John Garnham, Head of Finance, Policy & Performance, Richard May, Policy and Performance Manager, Graham Smith, Management Accountant	Q2 Report and appendices (publication expected 5 November 2014)  Q3 Report and appendices (publication expected 4 February 2015)
City Deal: Planning Charter  Key	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder  Jane Green, Head of New Communities	Report (publication expected 10 November 2014)
Cambridge Northern Fringe East Area Action Plan - Issues and	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder	Report (publication expected 10 November 2014)

Options Consultation Key				Jonathan Dixon, Principal Planning Policy Officer (Transport)	
Local Plan update Key	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder  Caroline Hunt, Planning Policy Manager	Report (publication expected 10 November 2014)
Local Development Framework Annual Monitoring Report 2013-14  Non-Key	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder  Jennifer Nuttycombe, Planning Policy Officer	Report (publication expected 10 November 2014)
Neighbourhood Plans - Strategic Policies  Key	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder  Alison Talkington, Senior Planning Policy Officer	Report (publication expected 10 November 2014)
Neighbourhood Plans - working with Parish Councils  Key	Planning Portfolio Holder	18 November 2014		Planning Portfolio Holder  Alison Talkington, Senior Planning Policy Officer	Report (publication expected 10 November 2014)



<p>Affordable Housing Supplementary Planning Document - Consultation</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>18 November 2014</p>		<p>Planning Portfolio Holder</p> <p>David Roberts, Principal Planning Officer</p>	<p>Report (publication expected 10 November 2014)</p>
<p>Flood and Water Management Supplementary Planning Document - Consultation</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>18 November 2014</p>		<p>Planning Portfolio Holder</p> <p>Jonathan Dixon, Principal Planning Policy Officer (Transport)</p>	<p>Report (publication expected 10 November 2014)</p>
<p>Update on Planning Improvement Plan including review of approach to informal inquiries, pre-application service and fees and discharge of planning conditions</p> <p>Key</p>	<p>Planning Portfolio Holder</p>	<p>18 November 2014</p>		<p>Planning Portfolio Holder</p> <p>Jane Green, Head of New Communities</p>	<p>Report (publication expected 10 November 2014)</p>
<p>Setting of Council Tax Base</p>	<p>Chief Finance Officer</p>	<p>During December 2014</p>		<p>Finance and Staffing Portfolio Holder</p>	<p>Decision Notice (publication expected in December 2014)</p>

Key				Katie Brown, Revenues Manager	
Local Government Finance Settlement Update  Non-Key	Cabinet	15 January 2015		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services	Report for information only (publication expected 7 January 2015)
Annual Pay Policy Statement 2015/16  Non-Key	Council	29 January 2015		Leader of Council  Susan Gardner Craig, Human Resources Manager	Report with recommendation from the Employment Committee (publication expected 21 January 2015)
Localised Council Tax Support Scheme 2014/15  Key	Council	29 January 2015		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefits Manager	Report (publication expected 21 January 2015)
Medium Term Financial Strategy (General Fund Budget 2015?16	Cabinet  Council	12 February 2015  26 February 2015		Finance and Staffing Portfolio Holder	Report and appendices with recommendation to Council (publication

<p>including Council Tax Setting), Housing Revenue Account (including Housing Rents), Capital Programme 2015/16-2019/20 and Treasury Management Strategy (Revised 2014/15 and 2015/16)</p> <p>Key</p>				<p>Alex Colyer, Executive Director, Corporate Services</p>	<p>expected 4 February 2015)</p>
<p>Swavesey Byways Rate 2015/16</p> <p>Non-Key</p>	<p>Council</p>	<p>26 February 2015</p>		<p>Environmental Services Portfolio Holder</p> <p>Pat Matthews, Drainage Manager</p>	<p>Report with recommendation from the Swavesey Byways Advisory Group (publication expected 18 February 2015)</p>